



The regular meeting for the Grimes Park & Recreation Advisory Board (PB) was called to order on Wednesday, April 25, 2018 at 5:45 PM at Grimes City Hall.

Roll Call: Jannae Lane (JL), Chairperson; Darla Eastman (DE), Vice Chairperson; April Heitland (AH); Brett Barber (BB), Parks & Recreation Director; Eric Johansen (EJ), City Council Liaison

Absent: James Abens (JA), Secretary; Dennis Heiman (DH)

I. GENERAL AGENDA ITEMS

Approval of the Agenda

Moved by DE, Second by AH, the agenda shall be approved.

Roll call: Ayes - All; Nays - 0. Motion passed 3 to 0.

Approval of the Minutes

Moved by AH, Second by JL, the Minutes from March 28, 2018 PB Meeting shall be approved.

Roll call: Ayes - All, Nays - 0. Motion passed 3 to 0.

Public Forum

None.

5:55pm board member James Abens (JA) arrived.

II. BOARD DISCUSSION ITEMS

1. Grimes Clean and Green Day on May 19 from 9am-12pm- JL discussed the marketing plan for this day and recruitment of volunteers. DE said she had signed up online and wanted to add a few questions to be asked on there. BB will make those additions. JL asked the flyers be added to the school's eBackpack online (AH would help with this), water bill, list serv and if flyers could be taken around town. BB will purchase cookies/drinks for the volunteers and also gloves and trash bags. Public Works staff can pick up the trash bags when event is done at each park. Parks in need of trash/sticks pick up, some raking of pea gravel and sand back in the playground/vball court areas.

DE recommended pictures be taken and volunteers be thanked per social media when finished.

2. Grimes Farmers Market on Main Street- BB reported the market would move to Main Street from Waterworks Park on Fridays starting June-September. Main Street would be closed down from 3:30-7:30pm to allow for vendor parking. During Movie Nights, the market would be further north on Main and close down before the movie starts. Coordinator will handle the vendor's requirements and help in the marketing.

3. Review Sports Complex Field Rental Rates- JL requested a subcommittee be made to discuss rates/scheduling/tourneys with the clubs for future. Board felt there are ways to include more groups out at the complexes if scheduling done ahead of time.

4. Parks Project List- Board reviewed the list of projects on the goals list.

5. Lions Park Master Planning- BB reported RDG is leading the discussions for master planning this park. Contract will be adjusted to not include Waterworks Park until direction from council comes for that area. Lions Park is 5 acres with land in the comprehensive plan on the east side of the creek. Discussions between landowner and developers are still going on. Possible ideas are splash pad, enclosed shelter, tennis courts, new playground equipment, etc.

6. Parks and Rec Director Comments- BB reported the Grimes Giving Garden would be at the Maranatha Baptist Church on SE 19th Street this year. He thanked the city crews and contractors who helped prep this site that would be a little less than an acre with 84 plots. He also provided a participation report to the board on Summer Rec. The first 3 weeks of Summer Adventures were already full and Bam Bam Baseball kicked off the summer in May with 120 kids coached by parent volunteers. BB also provided an update that construction on the new Kennybrook South park would begin next week. Some ideas were floated by the board to hold a ribbon cutting ceremony upon completion. Estimated completion per BB was mid to late August. BB also indicated \$5k was being spent on trees and the Tree Board had agreed to plant them at the new park.

4. Tree Board Update-

BB mentioned the upcoming Arbor Day on Saturday, April 28 from 9am-12pm at the North Sports Complex. Approx 30 trees were going to be planted. City Public Works were digging the holes and prepping site, Tree Board and volunteers would plant the trees, stake, and add mulch around at the Arbor Day. Planting Demo would start the day and seedlings would be handed out.

5. Council Update-

EJ reported the 1st Street Trail and 37th Ave projects will be starting this summer.

III. BOARD ACTION

Moved by JL, Second by DE to create a Sports Club Subcommittee to investigate the current field rental rate schedule and the field reservation policy, and present any recommended changes to the PB when ready.

Roll call: Ayes – All; Nays – 0; Motion passed 4 to 0.

Chairperson JL appointed JA and AH to the Sports Club Subcommittee.

Moved by JL, Second by AH for the City of Grimes to proceed with asking RDG to propose a Parks & Trails Master Plan.

Roll call: Ayes – All; Nays – 0; Motion passed 4 to 0.

IV. OLD BUSINESS

No old business.

V. NEW BUSINESS

Next Meeting on Wednesday, May 23, 2018 at Grimes City Hall.

VI. ADJOURNMENT

Moved by DE, Second by JA to adjourn the meeting.

Roll call: Ayes – All; Nays – 0; Motion passed 4 to 0.

Meeting adjourned at 7:10 PM