



101 NE Harvey Street, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

This meeting of the Tree Board was called to order on Wednesday, May 18, 2016 at 5:30 P.M. at Grimes City Hall.

Roll Call: Present: Mark Dungan, Sally Worley, Allison Courtright, Russ Lickteig, James Hinchliff, Lee Goldsmith, Absent: Greg Hayes

## **I. GENERAL AGENDA ITEMS**

### **I. APPROVAL OF THE AGENDA**

Motion by Hinchliff, Second by Lickteig to approve the agenda.

Roll call: Ayes-All; Nays-0 Motion passes: 6 - 0.

### **II. APPROVAL OF THE MINUTES**

Motion by Hinchliff, Second by Lickteig to approve the minutes from April 20, 2016.

Roll call: Ayes-All; Nays-0 Motion passes: 6 - 0.

### **ELECTION OF CHAIR & CO-CHAIR**

Motion by Dungan, Second by Hinchliff to appoint Lee Goldsmith to Chair.

Roll call: Ayes-All; Nays-0 Motion passes: 6 - 0.

Motion by Lickteig, Second by Hinchliff to appoint Mark Dungan to Co-Chair.

Roll call: Ayes-All; Nays-0 Motion passes: 6 - 0.

## **II. PUBLIC AGENDA ITEMS**

### **1. Arbor Day Review**

Lickteig noted that due to the difficulty of rescheduling the Arbor Day planting due to rain that future events have an alternate date planned from the beginning. Lickteig suggested more advertising to the community for future events as well. Everyone agreed that the community involvement was very impressive but selecting an event coordinator would be helpful for future events. Goldsmith recommended signage for the various work stations as well. Worley suggested that an itinerary would help keep everyone focused. Courtright stated that she would be planting the leftover shrubs from the event at North Point Park. Courtright also stated that she would be submitting the Tree City application in the next day or so. Dungan said that he believed the Tree Board had an obligation to offer the community education opportunities on proper horticultural procedures on all aspects of tree care from planting, pruning, mulching etc. Dungan asked if that type of education opportunity would be possible to include with the next tree planting event. Dungan said that past events he participated with included partnering with a

local nursery that could host the workshop and as incentive for the public provide a savings coupon to participants that complete the session. He stated that he believed such programs would encourage and improve community involvement. Goldsmith suggested making some signage or plaques thanking the community and noting the Arbor Day Events and community contributions. Dungan suggested that starting a commemorative tree planting program would also be helpful in raising funds to support the planting programs. He said to consider bigger events in the future with before and after photos would also make a larger impact with the community. Dungan said that small signs could also be obtained for low cost and would be worth looking into. Goldsmith added that we might want to consider establishing certain guidelines for participation potential disclaimers to consider if such a program is established.

## 2. City Trail Tree Maintenance

Lickteig stated that he had noticed a number of trees that were in need of trimming or replacement along some of the city trails. General discussion continued regarding what city staff could reasonably expect to maintain in the future. Goldsmith recommended establishing a running list of trees identified for replacement or removal or other recommendations to be able to follow up on action plans going forward. Dungan recommended we operate this as a Tree Replacement program rather than a Tree Mitigation Program. He said he would make it a point to GPS all the trees planted to date by the Tree Board.

### **III. PUBLIC FORUM-**

No one was present to address the board.

**Old Business-** Courtright said that the Park Board was interested in having a Tree Board representative attend their next meeting. Courtright said she would let Dungan know when the next meeting was scheduled. Dungan wanted input from those present as to what topics would be recommended for discussion. Hinchliff wanted to know how the Park and Tree Boards could best work together on projects going forward. General discussion continued on the merits of partnering on park planning. Dungan offered to have Emerald Ash Borer action recommendations and pricing estimates for discussion at the next Tree Board meeting.

**New Business-** None

Next meeting will be July 20, 2016.

### **IV. ADJOURNMENT**

Meeting Adjourned at 6:15 pm

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