



Building Permit Application Single Family/Townhome

101 NE HARVEY STREET, GRIMES, IA 50111 • 515-986-3036 • www.grimesiowa.gov

PROJECT ADDRESS: _____ SUBDIVISION: _____ LOT# _____ OWNER: _____ ADDRESS: _____ PHONE: _____	Required Inspections by the City of Grimes: Note: Please schedule inspections 24 hrs in advance minimum, by contacting City Hall at 515-986-3036 <ul style="list-style-type: none"> • House Footings (All SWPPP controls and construction entrance must be present prior to pouring) (Same day pour) • Foundation (Same day pour) • Sewer, Water, Storm • Groundworks • Shear Wall (Nail pattern, garage straps, and square washers, prior to covering) • Framing, Electrical, and Mechanical • Plumbing • Deck Footings (Must be poured same day as inspection) • Approach and sidewalk (Same day pour) • Final Inspection to issue Certificate of Occupancy • City of Grimes has 2015 IRC Building Code effective July 1, 2017
CONTRACTOR: _____ ADDRESS: _____ PHONE: _____ CELL: _____	<p>I HEARBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND STATE THAT THE INFORMATION GIVEN ABOVE IS CORRECT AND AGREE TO COMPLY WITH ALL CITY ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION.</p> <hr/> SIGNATURE OF OWNER OR AUTHORIZED AGENT _____ / / DATE _____
CONTACT PERSON: _____ ADDRESS: _____ PHONE: _____ CELL: _____	
ARCHITECT: _____ PHONE: _____ CONTACT PERSON: _____	

Below is a checklist of items required to be submitted to the City of Grimes for a Single Family or Townhome. Please include all items to ensure building permit is completed and processed in a timely fashion.

Finished Square Footage:

_____ Above Grade Finish
 _____ Basement Finish (Check this box if unfinished basement)
 _____ Total Square Footage (Finished and Unfinished) **(8,000 SF or larger Townhouse or Single Family shall be required to provide fire sprinklers)**
 _____ Garage Square Footage

Building Permit Application Completed and Signed

Building Site Plan

Storm Water Pollution Prevention Plan (SWPPP) Site Plan

SWPPPS Contact Sheet (found on city website)

SWPPP Transfer Document (obtained from developer)

Home Building Plans

Utility Sheet (found on city website)

Energy Code Manuals

MPE _____ MOE _____ None

If property is located in Heritage at Grimes Development, approval is needed from the development architect prior to City of Grimes approving the City portion of the permit. The architect will need a packet submitted to them, then once approved, the City will be given a signed approval. Once the approval is received, the City will process the permit. This may take up to 3-5 business days to receive the approval from the architect.