



Building Permit Application Single Family/Townhome

101 NE HARVEY STREET, GRIMES, IA 50111 • 515-986-3036 • www.grimesiowa.gov

<p>PROJECT ADDRESS: _____</p> <p>SUBDIVISION: _____ LOT# _____</p> <p>OWNER: _____</p> <p>ADDRESS: _____</p> <p>PHONE: _____</p>	<p>Required Inspections by the City of Grimes: Note: Please schedule inspections 24 hrs in advance minimum, by contacting City Hall at 515-986-3036</p> <ul style="list-style-type: none"> • House Footings (All SWPPP controls and construction entrance must be present prior to pouring) (Same day pour) • Foundation (Same day pour) • Sewer, Water, Storm • Groundworks • Shear Wall (Nail pattern, garage straps, and square washers, prior to covering) • Framing, Electrical, and Mechanical • Plumbing • Deck Footings (Must be poured same day as inspection) • Approach and sidewalk (Same day pour) • Final Inspection to issue Certificate of Occupancy
<p>CONTRACTOR: _____</p> <p>ADDRESS: _____</p> <p>PHONE: _____ CELL: _____</p>	<p>I HEARBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND STATE THAT THE INFORMATION GIVEN ABOVE IS CORRECT AND AGREE TO COMPLY WITH ALL CITY ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION.</p>
<p>CONTACT PERSON: _____</p> <p>ADDRESS: _____</p> <p>PHONE: _____ CELL: _____</p>	
<p>ARCHITECT: _____</p> <p>PHONE: _____ CONTACT PERSON: _____</p>	
<p>_____ SIGNATURE OF OWNER OR AUTHORIZED AGENT _____ DATE</p>	

Below is a checklist of items required to be submitted to the City of Grimes for a Single Family or Townhome. Please include all items to ensure building permit is completed and processed in a timely fashion.

- Finished Square Footage:
 - _____ Above Grade Finish
 - _____ Basement Finish (Check this box if unfinished basement)
 - _____ Total Square Footage (Finished and Unfinished)
 - _____ Garage Square Footage
- Building Permit Application Completed and Signed
- Building Site Plan
- Storm Water Pollution Prevention Plan (SWPPP) Site Plan
- SWPPPS Contact Sheet (found on city website)
- SWPPP Transfer Document (obtained from developer)
- Home Building Plans
- Utility Sheet (found on city website)
- Energy Code Manuals
- MPE _____ MOE _____ None
- If property is located in Heritage at Grimes Development**, approval is needed from the development architect prior to City of Grimes approving the City portion of the permit. The architect will need a packet submitted to them, then once approved, the City will be given a signed approval. Once the approval is received, the City will process the permit. This may take up to 3-5 business days to receive the approval from the architect.