

## CHAPTER 104

## POST-CONSTRUCTION STORMWATER CONTROL

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104.01.Purpose:

The purpose of this ordinance is to adopt as City's standards the guidelines established in the Iowa Stormwater Management Manual (hereinafter collectively City's "stormwater requirements" or "standards") in order to protect and safeguard the general health, safety, and welfare of the public within this jurisdiction. This ordinance seeks to meet that purpose through the following objectives:

- a. minimize increases in stormwater runoff from development within the city limits and fringe area in order to reduce flooding, siltation, increases in stream temperature, and streambank erosion and maintain the integrity of stream channels;
- b. minimize increases in nonpoint source pollution caused by stormwater runoff from development which would otherwise degrade local water quality;
- c. minimize the total annual volume of surface water runoff which flows from any specific development project site after completion to not exceed the pre-development hydrologic regime to the maximum extent practicable; and
- d. reduce stormwater runoff rates and volumes, soil erosion and nonpoint source pollution, wherever possible, through establishment of appropriate minimum stormwater management standards and BMPs and to ensure that BMPs are properly maintained and pose no threat to public safety.

104.02 Definitions.

Terms in this ordinance other than those defined below shall have the meanings set out in the Iowa Stormwater Management Manual.

1. "Applicant" means a property owner or agent of a property owner who has filed an application for a stormwater management permit.
2. "Building" means any structure, either temporary or permanent, having walls and a roof, designed for the shelter of any person,

- animal, or property, and occupying more than 100 square feet of area.
3. "City stormwater requirements" or "standards" mean the guidelines provided for in the Iowa Stormwater Management Manual.
  4. "Dedication" means the deliberate appropriation of property by its owner for general public use.
  5. "Developer" means a person who undertakes land disturbance activities.
  6. "Development" means:
    - a. land disturbance activity exceeding one acre (43,560 square feet) on land previously vacant of buildings or largely free of previous land disturbance activity other than traditional agricultural activities.
    - b. land disturbance activity exceeding one acre (43,560 square feet) in areas where existing land use is high density commercial, industrial, institutional or multi-family residential (a.k.a. "redevelopment").
  7. "Drainage Easement" means a legal right granted by a landowner to a grantee allowing the use of private land for stormwater management purposes.
  8. "Enforcement Officer" means that person or persons designated by the City having responsibility for administration and enforcement of this ordinance.
  9. "Iowa Stormwater Management Manual" means the manual collaboratively developed by the Iowa Department of Natural Resources (IDNR) and the Center for Transportation Research and Education (CTRE) at Iowa State University that contains the sizing criteria, design and specification guidelines and BMPs that address stormwater quality and quantity management.
  10. "Issuance of a Permit" means the procedure for approval or issuance of a grading permit, site plan, or construction plans.
  11. "Land Disturbance Activity" means any activity which changes the volume or peak flow discharge rate of rainfall runoff from the land surface. This may include the grading, digging, cutting, scraping, or excavating of soil, placement of fill materials, paving, construction, substantial removal of vegetation, or any activity which bares soil or rock or involves the diversion or piping of any natural or man-made watercourse.
  12. "Landowner" means the legal or beneficial owner of land, including those holding the right to purchase or lease the land, or any other person holding proprietary rights in the land.
  13. "Maintenance Agreement" means a legally recorded document that acts as a property deed restriction, and which provides for long-term maintenance of storm water BMPs.

14. "Stormwater Management" means the use of BMPs that are designed in accordance with City stormwater requirements to reduce storm water runoff pollutant loads, discharge volumes, peak flow discharge rates and detrimental changes in stream temperature that affect water quality and habitat.
15. "Stormwater Pollution Prevention Plan" (SWPPP) means a plan that is designed to minimize the accelerated erosion and sediment runoff at a site during construction activities and include provisions for additional pollution prevention.

#### 104.03. Findings of Fact

1. The U.S.EPA's National Pollutant Discharge Elimination System ("NPDES") permit program (Program) administered by the Iowa Department of Natural Resources ("IDNR") requires that cities meeting certain demographic and environmental impact criteria obtain from the IDNR an NPDES permit for the discharge of storm water from a Municipal Separate Storm Sewer System (MS4) (MS4 Permit). The City of Grimes is subject to the Program and is required to obtain, and has obtained, an MS4 Permit; the City's MS4 Permit is on file at the office of the city clerk and is available for public inspection during regular office hours.
2. As a condition of the City's MS4 Permit, the City is obliged to adopt and enforce a POST-CONSTRUCTION STORMWATER CONTROL ordinance.
3. No state or federal funds have been made available to assist the City in administering and enforcing the Program. Accordingly, the City shall fund its operations under this ordinance entirely by charges imposed on the owners or developers of properties which are made subject to the Program by virtue of state and federal law, and/or other sources of funding established by a separate ordinance.
4. Land development and associated increases in impervious cover alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, flooding, stream channel erosion, and sediment transport and deposition; this stormwater runoff contributes to increased quantities of water-borne pollutants, and; stormwater runoff, soil erosion and nonpoint source pollution can be controlled and minimized through the regulation of stormwater runoff from development sites.
5. Therefore, City establishes this set of City stormwater standards applicable to all surface waters to provide reasonable guidance for the regulation of stormwater runoff for the purpose of protecting local water resources from degradation. It is determined that the regulation of stormwater runoff discharges from land development and other construction activities in order to control and minimize increases in

stormwater runoff rates and volumes, soil erosion, stream channel erosion, and nonpoint source pollution associated with stormwater runoff, is in the public interest and will prevent threats to public health and safety.

6. The determination of appropriate minimum stormwater management standards (standards) and the development of effective best management practices (BMPs) to achieve those standards requires technical expertise that may not always be readily available within City's own staff. Moreover, it is important that such standards and BMPs be reasonably consistent across the state so that property owners and developers are not confronted with myriad variations depending upon the location of development. The "Iowa Stormwater Management Manual " published collaboratively by the Iowa Department of Natural Resources and The Center for Transportation Research and Education at Iowa State University establishes guidelines consisting of unified sizing criteria, stormwater management designs and specifications and BMPs. City hereby finds and declares that the guidelines provided for in the Iowa Stormwater Management Manual, and in future editions thereof, should be and are hereby adopted as the stormwater management standards of City. Any BMP installation that complies with the provisions of the Iowa Stormwater Management Manual, or future editions thereof, at the time of installation shall be deemed to have been installed in accordance with this ordinance.

#### 104.04. Applicability

1. This ordinance shall be applicable to all subdivision or site plan applications meeting the minimum square foot applicability criteria of §104.04.02, unless eligible for an exemption or granted a waiver by City under Section 104.07 of this ordinance. The ordinance also applies to land disturbance activities that are smaller than the minimum square foot applicability criteria specified in §104.04.02 if such activities are part of a larger common plan of development that meets the minimum square foot applicability criteria of §104.04.02, even though multiple separate and distinct land development activities may take place at different times on different schedules. In addition, all plans must also be reviewed by the enforcement officer to ensure that established water quality standards will be maintained during and after development of the site and that post construction runoff levels are consistent with any local and regional watershed plans.
2. City stormwater requirements must be met for development to be approved. City stormwater requirements apply to any development disturbing 43,560 or more square feet of land. The following activities are exempt from this ordinance:

- a. Any logging and agricultural activity which is consistent with an approved soil conservation plan or a timber management plan prepared or approved by the (appropriate agency), as applicable.
  - b. Additions or modifications to existing single family structures.
  - c. Developments that do not disturb more than 43,560 square feet of land provided they are not part of a larger common development plan.
  - d. Repairs to any stormwater BMPs deemed necessary by City.
3. When a site development plan is submitted that qualifies as a development as defined in Section 104.02 of this ordinance, decisions on permitting and appropriate on-site BMPs shall be made in accordance with the Iowa Stormwater Management Manual. Final authorization of all development and redevelopment projects will be determined after a review by City.

#### 104.05 Compatibility with Other Permit and Ordinance Requirements.

1. It is intended that this ordinance be construed to be consistent with previously adopted City Code CHAPTER 102, STORMWATER MANAGEMENT AND EROSION AND SEDIMENT CONTROL, and CHAPTER 103, ILLICIT DISCHARGE AND CONNECTION”.
2. The requirements of this ordinance should be considered minimum requirements, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

#### 104.06 Permit Procedures and Requirements

1. Permit Required. No land owner or developer shall receive an Erosion & Sediment Control Permit or a Building Permit without first meeting the requirements of this ordinance prior to commencing the proposed activity.
2. Application Requirements
  - a. Unless specifically exempted by this ordinance, any land owner or developer desiring a permit for a land disturbance activity shall submit to City a permit application on a form provided for that purpose.
  - b. Unless otherwise exempted by this ordinance, a permit application must be accompanied by the following in order that the permit application be considered:
    - i. One (1) paper copy and one (1) electronic copy (.pdf) of the stormwater management concept plan;

- ii. One (1) paper copy and one (1) electronic copy (.pdf) of the maintenance agreement; and
  - c. The stormwater management concept plan and maintenance agreement shall be prepared to meet the requirements of Section 104.09 of this ordinance, and fees shall be those established by the City by separate ordinance as per Chapter 102 of the Grimes City Code.
3. Application Review Fees shall be those set forth in Chapter 102 of the Grimes City Code.
4. Application Procedure
  - a. Applications for land disturbance activity permits must be filed for review with City of Grimes on any regular business day.
  - b. Permit applications shall include the documents defined in §104.06.02.b
  - c. Within 14 business days of the receipt of a complete permit application, including all documents as required by this ordinance, City shall inform the applicant whether the application, plan and maintenance agreement are approved or disapproved.
  - d. If the permit application, stormwater management concept plan or maintenance agreement are disapproved, the applicant may revise the stormwater management concept plan or agreement. If additional information is submitted, City shall have 14 business days from the date the additional information is received to inform the applicant that the stormwater management concept plan and maintenance agreement are either approved or disapproved.
  - e. If the permit application, stormwater management final plan and maintenance agreement are approved by City, all appropriate land disturbance activity permits shall be issued.
5. Permit Duration. Permits issued under this section shall be valid from the date of issuance through the date City notifies the permit holder that all stormwater BMPs have passed the final inspection required under permit conditions.

#### 104.07 Waivers

1. Every applicant shall provide for stormwater management as required by this ordinance, unless a written request to the City for a partial waiver of BMPs is granted pursuant to paragraph 104.07.02 hereof, or unless a written request to the City for a general waiver of BMPs is granted pursuant to paragraph 104.07.03 hereof.
2. PARTIAL WAIVERS:
  - a. A partial waiver of BMPs required by this ordinance may be granted provided that at least one of the following threshold

conditions is established by applicant based on authoritative written evidence satisfactory to City; if none of the following threshold conditions can be established, the application must be denied:

- i. The proposed development is not likely to impair attainment of the objectives of this ordinance.
  - ii. Alternative minimum requirements for on-site management of stormwater have been established in a stormwater management final plan that has been approved by City and fully implemented.
  - iii. Provisions are made to manage stormwater by an off-site facility. The off-site facility is required to be in place, to be designed and adequately sized to provide a level of stormwater control that is equal to or greater than that which would be afforded by on-site practices and there is, in City's sole judgment, a responsible entity legally obligated to monitor the performance of and maintain the efficiency of stormwater BMPs in accordance with a written and recorded maintenance agreement.
- b. If the applicant fails to establish at least one of the threshold conditions for granting a partial waiver specified in paragraph 104.07.02.a hereof, the application must be denied. However, if the applicant successfully establishes at least one of the threshold conditions for granting a partial waiver specified in paragraph 104.07.02.a hereof, the applicant must further establish by authoritative written evidence satisfactory to City that the partial waiver will not result in any one or more of the following impacts to downstream waterways; if a partial waiver would result in any one or more of the following impacts to downstream waterways, the application must be denied:
- i. deterioration of existing culverts, bridges, dams, and other structures; or
  - ii. degradation of biological functions or habitat; or
  - iii. accelerated streambank or streambed erosion or siltation; or
  - iv. increased threat of flood damage to public health, life, property.

3. GENERAL WAIVERS:

- a. If City finds that a general waiver is appropriate because implementation of no on-site stormwater BMPs is feasible due to the natural or existing physical characteristics of a site, or that none of the conditions specified in §104.07.02.a above can be established to a certainty, or that any one or more of the impacts to downstream waterways specified in §104.07.02.b above cannot be entirely averted, the applicant shall execute a

binding written agreement to accomplish one or more of the following mitigation measures selected by the City of Grimes:

- i. The purchase and donation of privately owned lands, or the grant of an easement to be dedicated for preservation and/or reconstruction of native ecosystems of lands strategically located in the watershed consistent the purposes of this ordinance, of a sufficient quantity to enable the City or others to achieve City stormwater requirements with respect to a number of cubic feet of annual stormwater equivalent to the estimated number of cubic feet of annual stormwater that will not achieve City stormwater requirements as a consequence of the waiver.
- ii. The creation of one or more stormwater BMPs on previously developed properties, public or private, that currently lack stormwater BMPs, having a capacity to achieve City stormwater requirements with respect to a number of cubic feet of annual stormwater equivalent to the estimated number of cubic feet of annual stormwater that will not achieve City stormwater requirements as a consequence of the waiver.
- iii. Monetary contributions to fund stormwater management activities such as research and studies (e.g., regional wetland delineation studies, stream monitoring studies for water quality and macroinvertebrates, stream flow monitoring, threatened and endangered species studies, hydrologic studies, monitoring of stormwater BMPs, and stream corridor stabilization practices). The monetary contribution required shall be in accordance with a fee schedule (unless the developer and the stormwater authority agree on a greater alternate contribution) established by the City of Grimes based on the estimated cost savings to the developer resulting from the waiver and the estimated future costs to the City of Grimes to achieve City stormwater requirements with respect to a number of cubic feet of annual stormwater equivalent to the estimated number of cubic feet of annual stormwater that will not achieve City of Grimes stormwater requirements as a consequence of the waiver. All of the monetary contributions shall be credited to an appropriate capital improvements program project, and shall be made by the developer prior to the issuance of any building permit for the development.
- iv. Dedication of land or granting of an easement by the applicant of a value equivalent to the cost to the City of Grimes of the construction of an off-site stormwater

management facility sufficient to achieve City of Grimes stormwater requirements with respect to a number of cubic feet of annual stormwater equivalent to the estimated number of cubic feet of annual stormwater that will not achieve City stormwater requirements as a consequence of the waiver. The agreement shall be entered into by the applicant and City prior to the recording of plats or, if no record plat is required, prior to the issuance of the building permit.

#### 104.08 Stormwater Standards

Unless granted a waiver by City, applicants shall meet the stormwater management standards established in this ordinance

#### 104.09 Requirements for Approval of Stormwater Management Concept Plan and Stormwater Management Final Plan.

1. Stormwater Management Concept Plan: No application for development will be accepted unless it includes a stormwater management concept plan detailing in concept how runoff and associated water quality impacts resulting from the development will be controlled or managed.
  - a. The stormwater management concept plan shall:
    - i. be prepared by a licensed professional engineer (PE)
    - ii. indicate whether stormwater will be managed on-site or off-site and, if on-site, the general location and type of BMPs, with clear citations to the Iowa Stormwater Management Manual; and
  - b. The stormwater management concept plan shall include sufficient information (e.g., maps, hydrologic calculations, etc) to evaluate the environmental characteristics of the project site, the potential impacts of all proposed development of the site, both present and future, on the water resources, and the effectiveness and acceptability of the stormwater BMPs proposed for managing stormwater generated at the project site. The intent of this conceptual planning process is to determine the type of stormwater BMPs necessary for the proposed project, and ensure adequate planning for management of stormwater runoff from future development. To accomplish this goal the following information shall also be included in the stormwater management concept plan:
    - i. A map (or maps) indicating the location of existing and proposed buildings, roads, parking areas, utilities, structural stormwater management and sediment and erosion BMPs. The map(s) will also clearly show

- proposed land use with tabulation of the percentage of surface area to be adapted to various uses; drainage patterns; locations of utilities, roads and easements; the limits of clearing and grading. A written description of the site plan and justification of proposed changes in natural conditions may also be required.
- ii. Sufficient engineering analysis to show that the proposed BMPs are capable of achieving City stormwater requirements for the site in compliance with this ordinance.
  - iii. A written or graphic inventory of the natural resources at the site and surrounding area as it exists prior to the commencement of the project and a description of the watershed and its relation to the project site. This description should include a discussion of soil conditions, forest cover, topography, wetlands, and other native vegetative areas on the site. Particular attention should be paid to environmentally sensitive BMPs that provide particular opportunities or constraints for development.
  - iv. A written description of the required maintenance burden for any proposed BMPs.
  - v. City may also require a concept plan to consider the maximum development potential of a site under existing zoning, regardless of whether the applicant presently intends to develop the site to its maximum potential.
  - vi. For development occurring on a previously developed site, an applicant shall be required to include within the stormwater management concept plan BMPs for controlling existing stormwater runoff discharges from the site in accordance with this Ordinance to the maximum extent practicable or request a waiver as per Section 104.07.
- c. The stormwater management concept plan shall be referred for comment to all other interested agencies, and any comments must be addressed in a stormwater management final plan.
  - d. No building, grading, or sediment control permit shall be issued until a satisfactory stormwater management final plan, or a waiver thereof, shall have undergone a review and been approved by City after determining that the plan or waiver is consistent with the requirements of this ordinance.

2. Stormwater Management Final Plan Requirements: After review of the stormwater management concept plan, and modifications to that plan as deemed necessary by City, a stormwater management final plan must be submitted to the City for approval.
  - a. The stormwater management final plan, in addition to the information included in the stormwater management concept plan, shall:
    - i. be prepared by a licensed professional engineer (PE); and
    - ii. indicate whether stormwater will be managed on-site or off-site and the general location and type of practices, with clear citations to the Iowa Stormwater Management Manual; and
    - iii. include a signed and dated certification under penalty of perjury by the preparer of the stormwater management concept plan that it complies with all requirements of this ordinance and the Iowa Stormwater Management Manual, meets the submittal requirements outlined in the Iowa Stormwater Management Manual, is designed to achieve City stormwater requirements, and that City is entitled to rely upon the certification as due diligence on the part of City.
  - b. The stormwater management final plan shall also include:
    - i. A detailed summary of how and why the stormwater management final plan differs, if at all, from the stormwater management concept plan previously submitted.
    - ii. Contact Information, including but not limited to the name, address, and telephone number of all persons having a legal interest in the property and the tax reference number and parcel number of the property or properties affected.
    - iii. Topographic Base Map, consisting of a 1" = 200' topographic base map of the site which extends a minimum of 300 feet beyond the limits of the proposed development and indicates existing surface water drainage including streams, ponds, culverts, ditches, and wetlands; current land use including all existing structures; locations of utilities, roads, and easements; and significant natural and manmade features not otherwise shown.
    - iv. Hydrologic and hydraulic design calculations for the pre-development and post-development conditions for

- the design storms specified in the Iowa Stormwater Management Manual. Such calculations shall include (i) description of the design storm frequency, intensity and duration, (ii) time of concentration, (iii) Soil Curve Numbers or runoff coefficients, (iv) peak runoff rates and total runoff volumes for each watershed area, (v) infiltration rates, where applicable, (vi) culvert capacities, (vii) flow velocities, (viii) pond routing, (ix) data on the increase in rate and volume of runoff for the design storms referenced in the Iowa Stormwater Management Manual, and (x) documentation of sources for all computation methods and field test results.
- v. If a stormwater BMP depends on the hydrologic properties of soils (e.g., infiltration basins), then a soils report shall be submitted. The soils report shall be based on on-site boring logs or soil pit profiles. The number and location of required soil borings or soil sites shall be determined based on what is needed to determine the suitability and distribution of soil types present at the location of the BMP.
  - vi. A Maintenance and Repair Plan for all stormwater BMPs including detailed maintenance and repair procedures to ensure their continued efficient function. These plans will identify the parts or components of a stormwater BMP that need to be maintained and the equipment and skills or training necessary. Provisions for the periodic review and evaluation of the effectiveness of the maintenance program and the need for revisions or additional maintenance procedures shall be included in the plan.
  - vii. A detailed Landscaping plan for management of vegetation at the site after construction is finished, including who will be responsible for the maintenance of vegetation at the site and what practices will be employed to ensure that adequate vegetative cover is preserved.
  - viii. Proposed Maintenance Easement Agreement as per Section 104.11.02 of this ordinance.
  - ix. Proposed Maintenance Agreement binding on all subsequent owners of land served by stormwater BMPs to ensure maintenance and repair in accordance with the specifications of this ordinance.

- x. Proposed Maintenance Covenant as per Section 104.11.03 of this ordinance.
  - xi. Copies of all existing SWPPPs (as required by the City's COSESCO ordinance) current as of the date of submission of the stormwater management final plan for all construction activities related to implementing any on-site stormwater BMPs.
  - xii. Proof that the applicant has acquired all other applicable environmental permits for the site, or that no other such permits are required, prior to submission of the stormwater management final plan to the City.
3. Performance Bond/Security
- a. City shall require the submittal of an installation performance security or bond prior to issuance of a permit in order to insure that the stormwater BMPs are installed by the permit holder as required by the approved stormwater management final plan.
  - b. The amount of the installation performance security or bond shall be the total estimated construction cost of the stormwater BMPs approved under the permit, plus 25%. The installation performance security or bond shall contain forfeiture provisions for failure to complete work specified in the stormwater management final plan.
  - c. The installation performance security or bond shall be released in full only upon submission of "as built plans" of all stormwater BMPs specified in the stormwater management final plan and written certification by a professional engineer that the stormwater BMPs have been installed in accordance with the approved stormwater management final plan and other applicable provisions of this ordinance. City will make a final inspection of stormwater BMPs to ensure compliance with the approved stormwater management final plan and the provisions of this ordinance. Provisions for a partial pro-rata release of the installation performance security or bond based on the completion of various development stages can be made at the discretion of City.
4. Maintenance Performance Security or Bond
- a. City shall also require the submittal of a maintenance performance security or bond prior to issuance of a permit in order to insure that the stormwater BMPs are maintained in an effective state for a minimum of 4 years.
  - b. This maintenance performance security or bond may be released by the City upon a showing satisfactory to the City that:

- i. the permit holder has assigned to another *boni-fide* financially responsible legal entity, such as a homeowners' or similar organization organized under Iowa law, responsibility for maintenance of the stormwater BMPs in an effective state for the balance of the 4 year period after assignment; and
- ii. said assignee-legal-entity has fully accepted such responsibility in a written document that qualifies for recording and has been recorded in the county recorder's office under Iowa law; and
- iii. said assignee-legal-entity posts a substitute maintenance performance security or bond subject to release at the end of the initial 4 year period upon a further showing by the assignee-legal-entity that the stormwater BMPs are, in City's sole judgment, still reasonably effective.

#### 104.10. Construction Inspection

1. Notice of Construction Commencement: The applicant must notify City in advance before the commencement of construction. Regular inspections of construction of the stormwater BMPs shall be conducted by City of Grimes or City's designated representative. All inspections shall be documented and written reports prepared that contain the following information:
  - a. the date and location of the inspection; and
  - b. whether construction is in compliance with the approved stormwater management concept plan; and
  - c. variations, if any, from the approved stormwater management concept plan.
2. If any violations are found, the applicant shall be notified in writing of the nature of the violation and the required corrective actions. No added work shall proceed until any violations are corrected and all work previously completed has received approval by City.
3. After construction is completed, applicants are required to submit actual "as built" drawings satisfactory to City for any stormwater BMPs located on-site. The drawings must show the final design specifications for all stormwater BMPs and must be certified by a professional engineer. A final inspection by City is required before the release of any performance securities can occur.
  - a. As-built drawings shall consist of the following:
    - i. Dimensions,
    - ii. Elevations, and
    - iii. Certification that the approved facilities were installed and working properly

4. Landscaping and Stabilization Requirements
  - a. Landscaping and stabilization shall be accomplished to prevent violation of City stormwater requirements or impairment of BMPs.
  - b. In addition to the above requirements, a landscaping plan must be submitted with the final as-built drawings describing the vegetative stabilization and management techniques to be used at a site after construction is completed. This plan will explain not only how the site will be stabilized after construction, but who will be responsible for the maintenance of vegetation at the site and what practices will be employed to ensure that adequate vegetative cover is preserved.

#### 104.11 Maintenance and Repair of Stormwater BMPs

1. The applicant or owner of every site, or an assignee qualified pursuant to Section 104.10, shall be responsible for maintaining as-built stormwater BMPs in an effective state as determined in the sole judgment of City for 4 years from and after completion of construction.
2. Maintenance and Repair Easement: Prior to the issuance of any permit for development involving any stormwater BMP, the applicant or owner of the site must execute a maintenance and repair easement agreement that shall be binding on all subsequent owners of land served by the stormwater BMP. The agreement shall provide for access to the BMP and the land it serves at reasonable times for periodic inspection by City or City's designee and for regular or special assessments of property owners to ensure that the BMP is maintained in proper working condition to meet City stormwater requirements. The easement agreement shall be recorded by City at the expense of the permit holder or property owners.
3. Maintenance Covenants:
  - a. Maintenance of all stormwater BMPs shall be ensured through the creation of a formal maintenance covenant that must be approved by City and recorded prior to the stormwater management final plan approval. As part of the covenant, a schedule shall be developed for when and how often maintenance will occur to ensure proper function of the stormwater BMPs. The covenant shall also include plans for periodic inspections to ensure proper performance of the BMPs between scheduled cleanouts.
  - b. City, in lieu of a maintenance covenant, may but is not required to accept dedication of any existing or future stormwater BMP to include City responsibility for maintenance and repair, provided that the maintenance and repair of such element will not impose an undue burden on other City taxpayers who enjoy

little if any benefit from the BMP, the BMP meets all the requirements of this chapter, and the dedication includes adequate and perpetual access and sufficient area, by easement or otherwise, for inspection and regular maintenance.

4. Requirements for Maintenance Covenants: All stormwater BMPs must undergo, at the minimum, an annual inspection to document maintenance and repair needs and ensure compliance with the requirements of this ordinance and accomplishment of its purposes. These needs may include but are not limited to removal of silt, litter and other debris from all catch basins, inlets and drainage pipes, grass cutting and vegetation removal, and necessary replacement of landscape vegetation. Any maintenance or repair needs detected must be corrected by the developer or entity responsible under a written maintenance agreement under Section 104.09 in a timely manner, as determined by City, and the inspection and maintenance requirement may be increased as deemed necessary to ensure proper functioning of the stormwater BMPs.
5. Inspection of Stormwater BMPs: Inspection programs may be established on any reasonable basis, including but not limited to: routine inspections; random inspections; inspections based upon complaints or other notice of possible violations; inspection of drainage basins or areas identified as higher than typical sources of sediment or other contaminants or pollutants; inspections of businesses or industries of a type associated with higher than usual discharges of contaminants or pollutants or with discharges of a type which are more likely than the typical discharge to cause violations of state or federal water or sediment quality standards or the NPDES stormwater permit; and joint inspections with other agencies inspecting under environmental or safety laws. Inspections may include, but are not limited to: reviewing maintenance and repair records; sampling discharges, surface water, groundwater, and material or water in stormwater BMPs, and evaluating the condition of stormwater BMPs.
6. Right-of-Entry for Inspection: When any new stormwater BMP is installed on private property, or when any new connection is made between private property and a public stormwater management facility, sanitary sewer or combined sewer, the property owner shall grant to City the right to enter the property at reasonable times and in a reasonable manner for the purpose of inspection. This includes the right to enter a property when City has a reasonable basis to believe that a violation of this ordinance is occurring or has occurred, and to enter when necessary for abatement of a public nuisance or correction of a violation of this ordinance.
7. Records of Installation and Maintenance and Repair Activities: Parties responsible for the operation and maintenance of stormwater BMPs

shall make records of the installation and of all maintenance and repairs, and shall retain the records for at least 3 years. These records shall be made available to City during inspection of the facility and at other reasonable times upon request.

8. **Failure to Maintain Stormwater BMPs:** If a responsible party fails or refuses to meet the requirements of the maintenance covenant or any provision of this ordinance, City, after reasonable notice, may correct a violation by performing all necessary work to place the BMP in proper working condition. In the event that the stormwater BMP becomes a danger to public safety or public health, City shall notify the party responsible for maintenance of the stormwater BMP in writing. Upon receipt of that notice, the responsible person shall have thirty (30) days to effect maintenance and repair of the stormwater BMP in an approved manner. After proper notice, City may assess, jointly and severally, the owner(s) of the stormwater BMP or the property owners or the parties responsible for maintenance under any applicable written agreement for the cost of repair work and any penalties; and the cost of the work shall be a lien on the property, or prorated against the beneficial users of the property, and may be placed on the tax bill and collected as ordinary taxes.

#### 104.12 Enforcement by Legal or Administrative Action

1. Violation of any provision of this ordinance may be enforced by civil action including an action for injunctive relief. In any civil enforcement action, administrative or judicial, the City shall be entitled to recover its attorneys' fees and costs from a person who is determined by a court of competent jurisdiction to have violated this ordinance.
2. Violation of any provision of this ordinance may also be enforced as a municipal infraction within the meaning of §364.22, pursuant to the City's municipal infraction ordinance.
3. Enforcement pursuant to this section shall be undertaken by City upon the advice and consent of the City Attorney or other counsel employed by City.
4. **Restoration of lands:** Any violator may be required to restore land to its undisturbed condition. In the event that restoration is not undertaken within a reasonable time after notice, City may take necessary corrective action, the cost of which shall become a lien upon the property until paid.
5. **Holds on Occupation Permits:** Occupancy permits shall not be granted until all stormwater BMPs have been inspected and approved by City.

#### 104.13 Appeal

1. Administrative decisions by city staff and enforcement actions may be appealed by the developer or property owner to the city council pursuant to the following rules:
  - a. The appeal must be filed in writing with the city clerk within five (20) business days of the decision or enforcement action.
  - b. The written appeal shall specify in detail the action appealed from, the errors allegedly made by the enforcement officer giving rise to the appeal, a written summary of all oral and written testimony the applicant intends to introduce at the hearing, including the names and addresses of all witnesses the applicant intends to call, copies of all documents the applicant intends to introduce at the hearing, and the relief requested.
  - c. The enforcement officer shall specify in writing the reasons for the enforcement action, a written summary of all oral and written testimony the enforcement officer intends to introduce at the hearing, including the names and addresses of all witnesses the enforcement officer intends to call, and copies of all documents the enforcement officer intends to introduce at the hearing.
  - d. The city clerk shall notify the applicant and the enforcement officer by ordinary mail, and shall give public notice in accordance with Chapter 21, Iowa Code, of the date, time and place for the regular or special meeting of the city council at which the hearing on the appeal shall occur. The hearing shall be scheduled for a date not less than four (4) nor more than twenty (20) days after the filing of the appeal. The rules of evidence and procedure, and the standard of proof to be applied, shall be the same as provided by Chapter 17A, Code of Iowa. The applicant may be represented by counsel at the applicant's expense. The enforcement officer may be represented by the city attorney or by an attorney designated by the city council at City expense.
2. The decision of the city council shall be rendered in writing and may be appealed to the Iowa District Court.