

CITY COUNCIL MEETING
Tuesday, January 11, 2022

*Please note the regular City Council Meeting was held as an electronic and in person meeting. The meeting was called to order by Mayor Mikkelsen Tuesday January 11, 2022 at 5:33 p.m. at the Grimes Community Complex, 410 SE Main Street, Grimes, Iowa. The Pledge of Allegiance was led by Mayor Mikkelsen.

ROLL CALL

Present: Mayor Scott Mikkelsen, Council Members: Eric Johansen, Laurie DePhillips, David Gisch, Andrew Borcharding, Absent: Ryan Burger

AGENDA ITEMS

APPROVAL OF THE AGENDA

Mayor Mikkelsen asked for approval of the agenda.

Moved by Borcharding, Second by Johansen, to approve the agenda

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

CONSENT AGENDA

A. Minutes from previous meeting, B. Resolution 01-0122 Approving Bills Over \$10,000 C. Professional Services Payments a. Whitfield and Eddy Law - \$10,492.50 b. Bradshaw Fowler Proctor & Fairgrave Attorneys at Law – Library Construction Manager Contract \$3,610.00 c. Lyle Sumek Associates, Inc – Strategic Planning \$26,750.00 d. Dorsey & Whitney LLP – \$4,267.50 e. Pay Request #4 to Foth Infrastructure 7 Environment, LLC for the 2021 Sanitary Sewer Collection System Study \$41,799.85 f. Pay Request #8 to Foth Infrastructure & Environment, LLC for the James Street Corridor \$7,152.00 g. Pay Request #37 Veenstra & Kimm, Inc for WRA Connector \$70,000.00 h. Pay Request #19 Veenstra & Kimm, Inc for the Northwest Territory Lift Station and Forced Main Project \$8,594.78 i. Pay Request #8 to MSA Professional Services, Inc for SE Jacob Street and SE Trail Ridge Road Water Main Design and Bidding Services \$29,816.10 j. Pay Request #7 to MSA Professional Services, Inc for North Sports Complex Parking Lot Improvements \$5,007.50 D. Pay Requests: 1. Pay Request #3 Synergy Contracting, LLC for the SE Jacob Street Water Main \$143,241.84 2. Pay Request #1 Redbud Landscaping, LLC for Kennybrook Wetland (Landscaping) \$39,432.13 3. Pay Request #4 RD McKinney Plumbing and Excavating, Inc for Grimes Water Main Improvements (ASR to Standpipe) \$7,581.97 4. Pay Request #3 On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$8,815.46 5. Pay Request #4 (retainage) On Track Construction, LLC for Annual Stormwater – Silkwood Area Drainage Improvements \$9,541.59 6. Pay Request #9 On Track Construction, LLC for Northwest Territory Lift Station and Force Main \$29,011.24 7. Pay Request #6 (retainage) Irrigation Iowa LLC for South Sports Complex Irrigation Project \$9,020.30 8. Pay Request #1 to Iowa Signal Inc for S James Street and SE 6th Street Temporary Traffic Signal \$47,394.08 9. Pay Request #2 to Iowa Signal Inc for S James Street and SE 6th Street Temporary Traffic Signal \$2,494.42 10. Pay Request #3 (retainage) to Halbrook Excavating, Inc for the Kennybrook South Basin Improvements \$24,500.75 E. Change Orders: 1. Change Order #2 On Track Construction, LLC for the Northwest Territory Lift Station and Force Main increasing contract \$6,749.71 2. Change Order #2 On Track Construction, LLC for Annual Stormwater Area Drainage Improvements increasing contract \$1,722.61 3. Change Order #3 Synergy Contracting, LLC for SE Jacob Street Water Main increasing contract \$21,175.95 F. Professional Services Agreements: Resolution 01-0822 Professional Services Agreement with MSA Professional Services, Inc for SE Jacob Street Reconstruction and Storm Sewer

G. Resolution 01-0222 Consent and Agreement for Improvements for 2607 NW Ridgewood Dr. H. Resolution 01-0322 Approving Grant Agreement for New Library I. Resolution 01-0422 Approving Personnel Transactions J. Resolution 01-0522 Amending Address Of Lot 19, M-KEDS Home Place Plat 3 K. Resolution 01-0622 Authorize Excavation and Hauling of Sludge From the Wastewater Treatment Plant Reed Beds L. Resolution 01-0722 Authorizing the City of Grimes to Submit an Application for Funding from the Federal Surface Transportation Block Grant Program (STBG) to the Des Moines Area Metropolitan Planning Organization (MPO) for the Partial Funding of the Construction of a Portion of Southeast 37th Street and Further Approving the Application which Obligates the City of Grimes to Matching Funds for the Construction of Said Project M. Resolution 01-0922 Accepting the Kennybrook South Basin Improvements N. Resolution 01-1022 Accepting the S James Street and SE 6th Street Temporary Traffic Signal O. Resolution 01-1122 Accepting the Silkwood Area Drainage Improvements P. Resolution 01-1222 Accepting the South Sports Complex – Irrigation Project Q. Alcohol License Renewals: a. Quik Trip: Class E Liquor, Class B Wine; Class C Beer and Sunday Sales b. Pancharo's: Class B Beer Permit; Outdoor Service and Sunday Sales R. Resolution 01-1322 Accepting Public Improvements for CTI Ready Mix-Pavement S. Resolution 01-1422 Accepting Public Improvements in Destination Market Plat 3 T. Resolution 01-1522 Accepting Public Improvements In Destination Market Plat 5 U. Resolution 01-1622 Accepting Public Improvements In The Reserve At Destination Pointe V. Resolution 01-1722 Approving Offer To Purchase and Agreement – WRA Wegand Property W. Resolution 01-1822 On Notice and Intent To Vacate Certain Surface Water Flowage Easements In Heritage At Grimes Commercial Plat 3 and Setting Public Hearing for February 8, 2022 at 5:30 pm. X. Claims dated 12/28/21 \$663,943.95 and 1/11/22 \$2,519,198.41 Y. Filing and Receiving of

Correspondence and Reports

Motion by Borcherding, Second by Gisch, to approve the Consent Agenda.

Roll Call: Ayes: All; Nays: None Motion passes 4 - 0

PUBLIC FORUM -None

PUBLIC AND COUNCIL AGENDA ITEMS

A. Audit Report – Denman & Company, LLP,

David Ellis and Keith Hockenberry of Denman & Company, addressed the Council to report on audit report Ellis stated they did not find any non-compliance, or internal control issues for the expenditure of Federal awards. Ellis said there were no significant audit adjustments or changes to the accounting policies over the past year, and did not have any issues with performing the audit process.

Council Member Burger arrives at 5:37 PM during the report.

B. New Terminal Funding Presentation

Kevin Foley, the Executive Director of the Des Moines International Airport, addressed the Council. Foley stated he was requesting funding commitments from regional municipalities and counties in the Greater Des Moines Area to help secure infrastructure grants from State and Federal sources to be used towards terminal development.

C. Meadows Plat 1 Preliminary Plat

Alex Pfaltzgraff, Development Services Director, addressed the Council stating that this site is located at the southwest corner of Highway 44 and NW County Line Road and north of the recently constructed Oak View Middle School. Pfaltzgraff added that the applicant is requesting approval of a preliminary plat for phase one of the Meadows Development to allow for the future subdivision of the approximately

161-acre property. Pfaltzgraff said the plat will consist of 281 single-family lots, 20.67 acres for townhome development, 20.58 acres for multi-family development, 9.46-acre outlot for detention pond, and 9.2 acres of parkland with detention pond. Pfaltzgraff added that sanitary sewer and water for the development will connect to the existing mains along NW County Line Road and the detention basins will be wet basins and designed for fishing. He stated that the Planning and Zoning Board along with staff recommend approval of the preliminary plat.

Motion by Gisch, Second by Borcharding, to approve the Meadows Plat 1 Preliminary Plat.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ADJOURN

Motion by Johansen, Second by Gisch, to adjourn the meeting at 6:15 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

Rochelle Williams, City Clerk

Scott Mikkelsen, Mayor

DRAFT