

**APPLICATION FOR ZONING  
COMPLIANCE CERIFICATION**



DEVELOPMENT SERVICES  
410 SE Main St, Ste 102, Grimes, IA 50111

P: (515)986-4050 | F: (515)986-4088

www.grimesiowa.gov

DATE SUBMITTED: \_\_\_\_\_

APPLICANT INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

CONTACT PHONE/E-MAIL ADDRESS:  
\_\_\_\_\_/\_\_\_\_\_

PLEASE PROVIDE DETAILED DESCRIPTION OF PROPOSED  
OCCUPANCY AND TYPE OF BUSINESS.

BUILDING OWNER INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

PROPERTY MANAGER: \_\_\_\_\_

PHONE/E-MAIL ADDRESS:  
\_\_\_\_\_/\_\_\_\_\_

ARE CHANGES TO THE BUILDING/SPACE PLANNED?

YES  NO

ARE CHANGES TO SIGNAGE PLANNED?

YES  NO

BUILDING FRONTAGE: \_\_\_\_\_ TOTAL FLOOR AREA: \_\_\_\_\_

# EXITS: \_\_\_\_\_ # BATHROOMS: \_\_\_\_\_

STORAGE OF COMBUSTABLE MATERIALS?

YES  NO

IF YES, DESCRIBE:

ARE FOOD SALES EXPECTED?

YES  NO

IF YES, IS THERE AN EXISTING GREASE TRAP?

YES  NO

(IF YES TO FOOD SALES, BUT NO TO EXISTING GREASE TRAP, PLEASE CONTACT THE  
DEVELOPMENT SERVICES DEVELOPMENT DEPARTMENT TO DETERMINE IF A  
GREASE TRAP MUST BE INSTALLED; IF SO, A PERMIT WILL BE REQUIRED.)

BUSINESS INFORMATION:

ADDRESS & SUITE #: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

FORMER TENANT NAME: \_\_\_\_\_

DEVELOPMENT SERVICES DEPARTMENT TO COMPLETE THE FOLLOWING:

SUBDIVISION: \_\_\_\_\_ LOT #: \_\_\_\_\_

ZONING: \_\_\_\_\_

CHANGE OF USE?  YES  NO

(IF YES, CONTACT THE BUILDING DIVISION AND FIRE DEPARTMENT FOR  
CONSTRUCTION REQUIREMENTS)

*I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND  
STATE THE ABOVE IS CORRECT AND AGREE TO COMPLY WITH ALL CITY  
ORDINANCES AND STATE LAWS REGULATING ZONING AND OCCUPANCY.  
I ALSO UNDERSTAND THAT IF ANY MODIFICATIONS ARE PLANNED, AN  
APPLICATION FOR BUILDING PERMIT MAY BE REQUIRED.*

PRINT APPLICANT'S NAME

APPLICANT'S SIGNATURE

DATE

APPROVED  APPROVED WITH CONDITIONS (SEE ATTACHED)

DENIED (SEE ATTACHED)

PLANNER OR AUTHORIZED REPRESENTATIVE

DATE

**NOTE THAT APPROVAL OF THIS FORM DOES NOT AUTHROIZE OCCUPANCY OF THE SITE/BUILDING.**